

# CLEANING CHECKLIST

## DAILY

- |  |   |
|--|---|
| <input type="checkbox"/> MAKE BEDS                       | <input type="checkbox"/> PICK UP CLUTTER                    |
| <input type="checkbox"/> WIPE DOWN BATHROOMS             | <input type="checkbox"/> VACUUM MAIN AREA / RUGS            |
| <input type="checkbox"/> SWEEP AFTER EACH MEAL           | <input type="checkbox"/> PUT AWAY DISHES / START DISHWASHER |
| <input type="checkbox"/> WIPE DOWN COUNTERS & APPLIANCES | <input type="checkbox"/> PUT AWAY TOYS, BACKPACKS, ETC      |
| <input type="checkbox"/> CLEAN SINK                      | <input type="checkbox"/> SORT MAIL & SCHOOL PAPERS          |

## WEEKLY

- |   |   |
|---|---|
| <input type="checkbox"/> WASH BEDSHEETS & TOWELS          | <input type="checkbox"/> CLEAN OVEN / MICROWAVE     |
| <input type="checkbox"/> VACUUM CARPETS & RUGS            | <input type="checkbox"/> WIPE DOWN KITCHEN CABINETS |
| <input type="checkbox"/> MOP FLOORS                       | <input type="checkbox"/> DEEP CLEAN BATHROOMS       |
| <input type="checkbox"/> DUST FURNITURE   FANS   SURFACES | <input type="checkbox"/> TAKE OUT TRASHES           |
| <input type="checkbox"/> DEEP CLEAN KITCHEN               | <input type="checkbox"/> WIPE DOWN KITCHEN CHAIRS   |

## MONTHLY

- |   |  |
|---|--|
| <input type="checkbox"/> CLEAN FRIDGE & FREEZER         | <input type="checkbox"/> WASH OUT TRASH CANS     |
| <input type="checkbox"/> WIPE KITCHEN CABINETS          | <input type="checkbox"/> WASH PILLOWS & BLANKETS |
| <input type="checkbox"/> CLEAN WINDOWS, SILLS, & DOORS  | <input type="checkbox"/> SWEEP GARAGE            |
| <input type="checkbox"/> CLEAN OVEN                     | <input type="checkbox"/> WASH BASEBOARDS / WALLS |
| <input type="checkbox"/> WASH DOWN DOORS & LIGHT PLATES | <input type="checkbox"/> WIPE DOWN VENTS         |

## YEARLY

- |   |  |
|---|--|
| <input type="checkbox"/> DEEP CLEAN UPHOLSTERY  | <input type="checkbox"/> WASH WINDOW BLINDS          |
| <input type="checkbox"/> DEEP CLEAN CARPETS     | <input type="checkbox"/> EMPTY AND DECLUTTER SHELVES |
| <input type="checkbox"/> CLEAN STORAGE AREAS    | <input type="checkbox"/> CLEAN AIR CONDITIONERS      |
| <input type="checkbox"/> SCRUB FRIDGE & FREEZER | <input type="checkbox"/> WASH DUVETS & BLANKETS      |